

APPROVED

TOWN OF ORLEANS  
TOWN CLERKS OFFICE

ORLEANS SCHOOL COMMITTEE

10 FEB 24 AM 10:42

Meeting of Monday, October 19, 2009  
Held at the Orleans Elementary School

CALL TO ORDER: Vice Chair Josh Stewart called the meeting to order at 3:34 p.m.

ROLL CALL:

For the Committee: Mary Lyttle, Josh Stewart, Fred Walters (Absent: Gwynne Guzzeau, Pam Jordan)

Administration: Richard Hoffmann, Diane Carreiro

CITIZENS SPEAK - None

RECOGNITION

Dr. Hoffmann recognized Susan Richer, newly hired Special Education teacher, for her commitment to getting to know students, parents, and staff and identifying the students' needs. He also recognized Naomi Freethy, Mary Fyler, Marie Casey and Lori McKenzie (food service staff) for their planning and effort making the Fall Sizzler so successful; also recognized was Domenico Conti, the barbecue chef extraordinaire.

PRIORITY BUSINESS

- Administrators' Reports

Diane Carreiro reported that the OES Webpage is being revamped; the budget process is beginning for 2011, staff understands that they have to be conservative; reviewed planned field trips; staff is working on identifying strengths, needs, grouping, and developing literacy support plans for those students at risk; and the PTC had their first meeting. She introduced parents who were in attendance. The PTC has approved \$10,000 worth of mini-grants for classroom teachers, and they are planning a new event, a Winter Ball. Mrs. Carreiro reviewed the MCAS results which had 100% participation; we met AYP and met the state target. Work will continue on open response and math improvements.

Dr. Hoffmann reported on his visit on October 1 when he observed Principal Carreiro, enjoyed the barbecue and held "office hours" for staff to meet with him. Three members of MASBO (Mass. Assn. of School Business Officials) spent two days at the central office to do an analysis of the financial operations. He has spoken with Town Administrator John Kelly regarding budget planning for FY 11. The School Committee may need an executive session to talk about contract negotiations.

- FY 10 Budget Update

Dr. Hoffmann advised the Committee that transfers may be recommended at the November and January meetings. The budget summary does not include encumbered salaries. John Hodgson from the Orleans Finance Committee questioned use of stimulus funds. Dr. Hoffmann said the financial report being reviewed is for this year only. Mr. Stewart noted that they are very aware that this money won't be available every year. There was discussion about regionalization. Mrs. Lyttle said several voters have indicated they'd like the opportunity to vote for an override to support the schools and town services.

REPORTS AND INFORMATION

- Transportation Subcommittee Update  
Mr. Walters reported that they are looking at the current contract and trying to bring costs down. The Collaborative has offered the use of their computer system to create routes.
- Joint Meeting  
The next meeting of the five School Committees is December 3 at 5:00 p.m. at the Middle School.

APPROVAL OF MINUTES

- Approval of the minutes is postponed to the November meeting.

ADJOURNMENT

- *It was moved, seconded and voted unanimously to adjourn at 4:50 p.m.*

Respectfully submitted,



B..J. Newmier, Secretary Pro Tem